



HOUSING APPLICATION FORM - YOUNG PERSONS (16-24)

Completing this form

The information you give in this form allows us to assess the eligibility and housing need of you and other people you include in this application. It is important that you give as much information as possible, answer all the questions that apply to you and provide copies of the documents requested. Once you have completed this form you must sign and date it before you submit it to us.

If your form is not complete, has not been signed or you do not provide all the proof we need it cannot be processed and will be returned to you.

Confidentiality

The information you provide is confidential and subject to the requirements of the **Data Protection Act 1998**. This personal data will be held and processed by Racing Homes for the purpose of assessing your eligibility and your housing needs.

The personal information you provide may also be shared with other agencies that help assess and/or give services. Any data or information you provide may be used or shared to prevent crime including fraud. It may also be used to prevent the misuse of resources. For further information as to how Racing Homes will use your personal data please visit www.racingwelfare.co.uk.

Housing fraud

It is a criminal offence to knowingly provide false statement or withhold information to assist you in obtaining accommodation from Racing Homes. We will take legal action against anyone found committing an offence and may also seek possession of any property obtained.

Change of circumstances

You must tell about any change in your circumstances in writing. Changes such as no longer working in the racing industry, having a baby or someone in your household moving out may affect your application.

Your details

	Applicant	Joint Applicant
Surname:		
First Names:		
Also known as:		
Title: (Mr. Mrs. Miss. Other)		
Address:		
Postcode:		
Telephone number:		
Mobile Number:		
Email address:		
Date of Birth:		
National Insurance Number:		

Your Next of Kin

Name and address of your next of kin:

Contact telephone number:

(we may contact your next of kin to discuss your application)

Pregnancy

Are you expecting a baby? (If YES, please supply confirmation)

If so when is it due?

Where you live now

Details of your present accommodation:

Please tick which one best describes your situation:

With parents

Hostel resident

Sleeping rough

With friends

Private landlord

Housing Association

With relatives (not parents)

In local authority care/foster care

Supported accommodation

Bed and Breakfast

Local authority accommodation

Other (please specify):

How long have you been at your current address (prior to your course at the BRS/NHC):

What date does your BRS/NHC course finish:

Have you received a Notice to Quit? What date does the notice expire:

About your education and employment

If you are with the BRS/NHC – what is the name of your tutor?

Please tell us about any employment you have had, courses you have attended or qualifications you have obtained in the past. This should also include details of school/colleges attended.

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Employer details
Have you secured employment with a trainer?
If YES, what is your WEEKLY take home pay? £
Employer details:
Name:
Address:
Employer Telephone Number: <i>(we may contact your employer to discuss your application)</i>

Life skills
Please tick any areas where you would like additional information/support:
DIY
Housework/cleaning
Cooking
Reporting faults
How to apply for a passport
Understanding gas/electricity
Laundry
Remembering appointments
Applying for a driving license
Waking up in the morning
Timekeeping
Health and safety at work
Budgeting
Opening a bank account
Credit cards
Cashing cheques
Paying your rent
Saving money
Shopping
Decorating
Confidence
Making decisions
Being understood

Personal development

Please tick any areas where you would like additional information/support:

Writing skills
Maths skills
Getting a new job
Problems at work
Getting work clothes
Problems with course work
Using the internet
Reading
Applying for grants
Completing an NVQ
Transport difficulties
Using the telephone
Attending meetings
Using computers

Health and wellbeing

Please tick any areas where you would like additional information/support:

Registering with a doctor
Registering with a dentist
Standing up for yourself
Drugs
Depression
Contraception
Balanced diet
Keeping fit
Addiction
Controlling aggression
Feeling lonely
Your sexuality
Emotional abuse
Alcohol
Eye checks
Anxiety/Stress
Sexual health
Bullying
Personal hygiene
Weight control
Self-harm
Gambling

Relationships
Saying No

Criminal Conviction Disclosure Form

Have you ever been convicted of a criminal offence?

Do you have a court appearance pending or have you been charged by the police for a criminal offence?

If YES, please provide the following details:

Date	Court	Sentence and Details of offense

Information from a third party:

Where possible, particularly for convictions with custodial sentences, we advise providing a formal letter of reference from a probation officer, social worker or other suitable third party to occupy one of our properties. Providing this at this early stage will help avoid later delays. Please tick any that are provided and return with this form:

Probation Officer
HMP Official
Social Worker
Higher Education Institution
School
Employer
Other:

Alternatively, please give their name, contact details and your agreement that we may contact them and seek information on your offences and on their opinion of you. Note that this is likely to add delays to your application. Please provide professional/work contact details wherever possible.

Name:

Company/Organisation:

Role:

Email Address:

Telephone Number:

Address:

Please tick to confirm that we can discuss in confidence with this individual: the content of this form, and their opinion of you.

Once you sign and date this form it becomes a legally binding document. Please read the declaration carefully before you sign.

If there is any part of the declaration you do not understand it is your responsibility to find someone to explain it to you.

To be signed by applicant

Declaration:

I authorise Racing Homes to make any enquiries necessary to check the information I/we have given on this form. I/we will inform Racing Homes in writing of any change in circumstances, including the number of people living in the household. I understand that if an offer of accommodation is made based on a false or misleading statement, Racing Homes may withdraw the offer and take steps to end any tenancy that I have already signed for.

I/we understand that information given will be held on Racing Homes' computerised database and will only be used to prioritise my need for a home or gathering data to measure housing need within the racing community.

Signed _____ (Applicant 1) Date _____

Confidentiality

Please sign to confirm your permission for us to speak and share important information with any external agencies, your employer, next of kin and racing schools:

Signed _____ (Applicant 1) Date _____

Permission to contact for feedback on our services: Yes No

Please confirm how you heard about Racing Homes:

I/we have had previous contact with Racing Welfare Yes No

Word of mouth Yes No

Newsletter Yes No

Employer Yes No

British Racing School / Northern Racing College Yes No

Newspaper article Yes No

Website Yes No

Other (please explain)