



WISE UP TO THE WEB
ADULT SAFEGUARDING IN A DIGITAL WORLD
ESAFETY POLICY

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Racing Welfare

Policy Statement

We recognise that the welfare of all adults at risk is paramount and that, regardless of ability or culture, they have equal rights of protection. We have a duty of care when adults at risk are in our charge and we will do everything we can to provide a safe and caring environment whilst they attend our activities.

Policy Aim

We promote the highest standard of safeguarding practice in all our activities adults at risk, their families and/or carers. We will adhere rigorously to this policy in all aspects of our work when anyone in our organisation are accessing any form of digital or electronic communication including the internet, mobile phones, games, photography, videos. This policy should be read in conjunction with our Adult Safeguarding and Photography Policies.

Lead and Deputy Person for eSafety

The responsibility of managing eSafety can be both demanding and challenging, and therefore must be appointed at managerial/trustee or committee level to personnel who are available when we are operational.

Our Lead Person for eSafety is:

Name: Felicity Marshall

Contact details: 07966296838

Our Deputy Persons for eSafety are:

Name: Stella Cornell and Karen Ladym

Contact details: 01638560763 mobiles 07966425188 - Stella 07551170757 - Karen

Their role is to oversee and ensure that our eSafety policy is fully implemented. This includes ensuring they and all staff receive eSafety information and Adult Safeguarding training as appropriate. The deputy should be available to support or cover for the nominated lead. S/he will also handle any complaints or allegations against the nominated lead if appropriate. This policy will be made available to all staff, adults at risk and their families and/or carers (if relevant) by H drive under Safeguarding and on website

Why do we need an eSafety Policy?

Recent advances of the internet, mobile phones and other electronic technology has made access to information and communication increasingly easy for everyone. This is especially so for those who cannot always go out to socialise and rely on websites for social networking, watching films, downloading music, buying lottery tickets, shopping etc.

Government guidance is clear, that all organisations working with adults at risk, families, parents and carers have responsibilities. It is important to remember that adults at risk can also abuse and that such incidents fall into the remit of this policy.

Our eSafety Code of Conduct:

We expect everyone in our organisation to agree and sign up to our code of conduct:

I will:

1. Use the internet and other forms of communication in a sensible and polite way.
2. Only access websites, send messages or access and use other resources that will not hurt or upset anybody.
3. Seek permission if I want to use personal information or take photographs of other people.
4. Report any concerns to the lead or deputy person for eSafety immediately.
5. Be clear that I cannot maintain confidentiality if there is a concern about the welfare of an adult at risk.

What are the Risks?

There are many potential risks including:

- Accessing inappropriate or illegal websites.
- Receiving unwanted or upsetting texts, e-mail messages or images.
- Being “groomed” by another adult with a view to meeting the adult at risk for their own illegal purposes including sex, drugs or crime.
- Viewing or receiving socially unacceptable material such as inciting hatred or violence.
- Sending bullying messages or posting malicious details about others.
- Ignoring copyright law by downloading music, video etc.
- Overspending on shopping and gambling sites.
- Being at risk of identity fraud for money transactions.
- Inappropriate relationships or prostitution.

What else might be of concern?

An adult at risk who:

- Is becoming secretive about where they are going to or who they are meeting.
- Will not let you see what they are accessing online.
- Is using a webcam in a closed area, away from other people.
- Is accessing the web or using a mobile for long periods and at all hours.
- Clears the computer history every time they use it.
- Receives unexpected money or gifts from people you don't know.
- Does not appear to have the money they should have.

A person who:

- Befriends an adult at risk on the internet or by text messaging.
- Has links to adults at risk on their social media pages especially if they work in a position of care such as a sports coach or care worker.

- is secretive about what they are doing and who they are meeting.

What do I do if I am concerned?

If you have any concerns, speak to the lead or deputy person for eSafety immediately. S/he will take the action/s outlined in the next section.

Contacts for referring

If the concern is about:

- **Anyone in imminent danger, ALWAYS DIAL 999 FOR THE POLICE.**
- The welfare of an adult at risk, ring your local Social Care Services. The number can be found at www.safecic.co.uk, by following your local Safeguarding Adults Board (SAB) link.
- A known person's sexual behaviour or intentions, ring your local Social Care Services.
- A person who has a "duty of care" in the organisation, ring the Designated Adult Safeguarding Manager, or local equivalent, the local Social Care Services.
- An unknown person's sexual behaviour or intentions, report to the police.
- Harmful content, including sexual abuse images or incitement to racial hatred content contact www.iwf.org.uk

REMEMBER: -

1. DO NOT DELAY.
2. DO NOT INVESTIGATE.
3. SEEK ADVICE FROM THE LEAD OR DEPUTY PERSON FOR eSAFETY
4. MAKE CAREFUL RECORDING OF ANYTHING YOU OBSERVE OR ARE TOLD

Technical Advice

For technical advice, contact your local retailer, the manufacturer or the software provider.

Minimising the Risks

We will:

- Talk to adults at risk about what they are accessing online.
- Ensure everyone uses PCs, iPads and other technology in a general space where we can monitor what is going on.
- Explain the risks of giving out personal details online.
- Talk about how people can be anyone they want to be online, e.g. by using misleading emails, photographs of other people, telling lies about their age, hobbies.

- Encourage adults at risk to think carefully about what photographs or videos they use online. They can be used and tampered with by other people, or they may not be appropriate.
- Advise adults at risk to only text, chat or webcam to people they know in real life.

- Talk about how to identify SPAM messages or junk mail and how to delete them. This also applies to messages from people they do not know, or opening attachments.
- Discuss how people hide their identities online and the importance of never meeting new online “friends” in real life.
- Make sure adults at risk understand they can always talk to us or their parents and/or carers about anything that makes them feel uncomfortable.
- Look on the internet together for information about how to deal with or report problems.
- Talk about how/when information or images get on to the internet, they can never be erased.

References

See www.ezsafe.co.uk and www.SAFEcic.co.uk.

Policy Date

This policy was agreed and disseminated and will be reviewed annually or when there are substantial organisational changes.

Policy Date: 31st January 2020

Policy Review Date 31st January 2021

Signed: 

eSafety lead: Felicity Marshall

Signed: 

eSafety Deputy: Stella Cornell & Karen Ladym

Date: 17th March 2020

A separate record for signatures should be maintained to evidence everyone has seen and understood this policy and eSafety Code of Conduct.

SIGNATURE

TITLE

DATE

Version Control	
Date	Author



eSafety Referral Flowchart (concerns about an adult at risk)

